



Dún Laoghaire-Rathdown  
County Childcare Committee

# Autumn Training Schedule 2018



## Better Start Information Session

Dun Laoghaire-Rathdown County Childcare Committee are delighted to welcome Mairead Conroy for an information session on quality development and an introduction to the Aistear-Síolta practice guide. Mairead is the National Service Coordinator for Better Start Quality Development Service.

This information session will explain the Aistear-Síolta practice guide and how it can assist services in quality enhancement. Mairead will also explain the application process for engaging an Early Years Specialist for quality development.

**Date:** Thursday, September 20<sup>th</sup> 2018  
**Time:** 7.00pm – 9.00pm  
**Venue:** Talbot Hotel, Stillorgan  
**Cost:** FREE

## Introduction to Governance

The Governance Code is relevant to community services with voluntary boards of management and sets out, through a checklist, the range of questions that the Board should satisfy themselves about in order to have confidence in their systems and structures, policies and procedures. Voluntarily adopting the Governance Code is the best way to demonstrate an organisation's commitment to work to best practice management and operations in their situation.

We would encourage managers of community services to attend this information session along with a member of the Board of the service.

**Date:** Tuesday 25<sup>th</sup> September 2018  
**Time:** 6.30pm – 9.30pm  
**Venue:** Talbot Hotel, Stillorgan  
**Fee:** €10

## Recreate Art and Craft workshop

The workshop will explore ideas, methods and processes relating to creativity and the arts that can be introduced to early years settings. Their workshop will demonstrate a selection of activities that promote creative reuse of materials and compliment the themes and principles of Aistear. The facilitator will demonstrate a variety of processes and techniques. Participants will be encouraged to actively engage with materials, discuss ideas and explore possibilities of how creative practices can be introduced to early childcare settings.

**Date:** Thursday 27<sup>th</sup> September 2018  
**Time:** 7.00pm – 9.00pm  
**Venue:** Talbot Hotel, Stillorgan  
**Fee:** €15

## Preparing for your DES Inspection

This Early Childhood Ireland programme supports managers & educators in planning and preparing effectively for the Education Focused Inspection.

This programme is **delivered over three workshops** and uses interactive teaching methods to look at the inspection process and explore the four areas of the DES Quality Framework.

Throughout the workshops, links will be made to your own practice providing you with the knowledge, skills, resources and strategies to work with confidence towards your DES inspection.

**Date:** Wednesdays 3<sup>rd</sup>, 10<sup>th</sup> & 17<sup>th</sup> October  
**Time:** 6.30pm – 9.00pm  
**Venue:** Talbot Hotel, Stillorgan  
**Fee:** €30

## Leadership and Supervision programme

The Early Years Services Regulations (2016) and DES Education Focused Inspections require managers to provide Leadership and Support and Supervision for staff teams.

This Early Childhood Ireland programme is **delivered over three workshops** and uses interactive teaching methods to explore the role of Support and Supervision in quality early years provision.

During the programme you will explore your role as supervisor, along with a range of models and strategies for effective supervision. You will also be provided with resources and tools to support the process.

Throughout the workshops, links will be made to your practice incorporating Aistear: The Early Childhood Curriculum Framework, Síolta: The National Quality Framework, DES and TUSLA inspections.

**Date:** Tuesdays 9<sup>th</sup>, 16<sup>th</sup> & 23<sup>rd</sup> October

**Time:** 6.30pm – 9.00pm

**Venue:** Talbot Hotel, Stillorgan

**Fee:** €30

## Policy and Procedures in Early Years

In September 2018, Tusla Early Years Inspectorate (EYI) published its Quality and Regulatory Framework (QRF). It sets out the EYI's interpretation of the Early Years Regulation 2016. A significant challenge under the Early Years Regulations 2016 is that all services must develop and put in place a broad range of policies, procedures and statements specific to their service.

This Early Childhood Ireland programme is **delivered over three workshops** and will assist in meeting these requirements.

**Date:** Thursdays 4<sup>th</sup>, 11<sup>th</sup> & 18<sup>th</sup> October

**Time:** 6.30pm – 9.30pm

**Venue:** Talbot Hotel, Stillorgan

**Fee:** €30

## Making Learning Visible – Documenting the Early Childhood Curriculum

Documenting the Early Childhood Curriculum and making learning visible is a **key requirement of the DES Education Focused Inspections**. This Early Childhood Ireland programme is **delivered over three workshops** and will support educators document children’s learning and use this documentation to plan relevant and meaningful learning experiences for children.

The programme is suitable for those who have completed the **‘Preparing for your Department of Education and Skills Education Focused Inspection’** and for all educators who want to explore the process of documenting children’s learning.

**Date:** 7<sup>th</sup>, 14<sup>th</sup> & 21<sup>st</sup> November

**Time:** 6.30pm – 9.00pm

**Venue:** Talbot Hotel, Stillorgan

**Fee:** €30



## Tusla Children First

In line with recent legislation and policy, all staff must be made aware of their responsibility to protect children and keep them safe. This course will provide staff with information on recognising abuse, responding to concerns and safeguarding children. All participants will receive a certificate of attendance.

**Allocation of Training Places:** Please note that there is a strict allocation of places on this training and demand will outstrip places available. If you have

not attended this training in since 2014 you will need to attend this full day training.

**Course Schedule Autumn 2018:** We have 3 Foundation Level Courses Scheduled for Autumn. Please note, payment and booking form is required to confirm booking.

***We cannot take bookings over the phone.***

**Code: CP1**

Date: Saturday 22<sup>nd</sup> September  
Time: 9.30am – 4.30pm  
Venue: Talbot Hotel, Stillorgan Road, Co. Dublin (old Stillorgan Park)  
Cost: €20.00 (includes light lunch)

**Code: CP2**

Date: Saturday 13<sup>th</sup> October  
Time: 9.30am-4.30pm  
Venue: Talbot Hotel, Stillorgan Road, Co. Dublin (old Stillorgan Park)  
Cost: €20.00 (includes light lunch)

**Code: CP3**

Date: Wednesday 7<sup>th</sup> & Thursday 8<sup>th</sup> November  
Time: 6.00-9.30pm both evenings.  
Venue: Talbot Hotel, Stillorgan Road, Co. Dublin (old Stillorgan Park)  
Cost: €15.00

## **Refresher Training:**

At present the updated Refresher module is in development and will not be available until 2019.

Until then; if you wish to refresh your training please note the following:

- You can complete the Tusla online course - Introduction to Children First
- You are welcome to attend the 6-hour Always Children First course if you would prefer to attend training now. However, we will be prioritising services who have had no training.
- The Refresher Training is to allow practitioners to refresh their knowledge after 3 years **but** anyone who attended Always Children First Training 4 years ago (or more) is required to attend the full course

**Please be advised that managers, mandated board members and those with a role in reporting child protection should attend Child Protection training**

# Booking Form

DCYA Ref No:

Name:

Name of Early Years' Service:

Address:

Mobile No:

Email:

*Please enter an email address as receipts and information on any changes to workshop details etc. will be sent by email.*

**Position in Service** (please tick)

Room Leader

Manager

Early Years Practitioner

Childminder

**Other** (please specify): \_\_\_\_\_

**Name & Date of workshop:**

Cheque  Money Order  Postal Order

**Total Amount Enclosed:** € \_\_\_\_\_

Courses are subject to change and/or cancellation. Places are limited to two per service.

**Please return completed booking forms to:**

Dún Laoghaire Rathdown County Childcare Committee, Unit 16 Deansgrange Business Park, Blackrock, Co. Dublin. T: 01 2896600 | E: [info@dlrchildcare.ie](mailto:info@dlrchildcare.ie)

**Payment is needed to confirm booking, as relevant.**

*Data Protection Act 1988 & Data Protection Amendment Act 2003.*

*In accepting a place on a workshop or course you consent to have the following information recorded and stored by DLRCCC to monitor training uptake:*

*- Participant name & contact details - Service name - DCYA reference no - Role in service*

*All information is subject to the DLRCCC Data Protection Policy.*